



ISLAND HARVEST has the following exciting position available:

Giving Garden/Farm Coordinator

This individual will provide education on organic gardening principles for the Region, and positively represent Island Harvest in the community.

Responsibilities include:

- Work with Nutritionist/Dietician to develop recipes of crops grown.
- Maintain communication with local resources and manage the database of community gardens, farms and raised beds throughout Long Island.
- Lead a minimum of four (4) Community/corporate/school or individual Garden informational meetings/workshops.
- Oversee all aspects of our 1.9-acre Brentwood Farm, 12 raised beds at Farmingdale University; including but not limited to: digging, planting seeds and or transplanting seedlings, de-weeding, cultivate, water, crop and prune to ensure proper sunlight and growth, with care.
- Serve as an advisor on the implementation of value chain strategies for increasing production.
- Maintain all farm equipment.
- Direct all operational duties on the farms
- Ability to collect and report relevant program evaluation data.
- Assistance with public relations including photo documentation and reporting info for social media content
- Help organize, recruit, coordinate, train and oversee volunteers for Farm & garden establishment and operations.
- Be knowledgeable of Island Harvest and other Community Gardens Policies and Procedures and promote best practices at gardens.
- Determine crops to plant, setting planting and harvesting schedules.

The ideal candidate will have the following:

- Bachelor's degree in Agriculture or a related field of study, or equivalent work experience.
- 2+ years of relevant work experience.



- Prior work or volunteer experience with a Food Bank is a plus.
- Knowledge of farming techniques.
- Knowledge of Nassau and Suffolk Counties.
- Basic computer skills (Microsoft Outlook, Word and Excel and the Internet).
- Be able to deal with difficult individuals while still remaining professional and courteous at all times.
- Ability to work under pressure and meet multiple deadlines at a given time paired with excellent attention to detail.

In addition to the above, candidates must:

- Thrive in a fast-paced work environment.
- Be self-starters who can both take direction and contribute ideas.
- Be able to work independently on projects and meet deadlines.
- Maintain appropriate records.
- Have prior experience using Microsoft Office (Excel, Outlook, Word).
- Have the capability to work well on their own while still being a team-player.
- Be willing to work occasional nights and/or weekends, as needed.
- Be willing to travel throughout the region, as necessary.
- Be able to carry up to 30 pounds

No relocation packages offered. For immediate consideration, please forward your cover letter, including salary requirements and resume to Randy Rosenberg at resumes@islandharvest.org. Responses without salary requirement will not be considered. No phone calls, please.

Island Harvest is an Equal Opportunity Employer

About Island Harvest: Island Harvest serves as the bridge between those who have surplus food and those who need it, supplying 500+ community-based nonprofit organizations on Long Island with critical food support to help stem the advancing tide of hunger in our communities. Island Harvest is a member of Feeding America, the



largest hunger-relief organization in the country. In support of our mission to end hunger and reduce food waste on Long Island, Island Harvest is actively involved in educational and hunger awareness programs to inform the public about the insidious, but often unrecognized, problem of hunger here, in one of the wealthiest regions of the country, and how individuals, businesses, schools and commercial food establishments can make a difference.